

Pondfield Dental, PC

77 Pondfield Road
Bronxville, NY 10708
914-337-7270

At Pondfield Dental, we feel it is important that our patients understand important facts regarding our **financial policies and procedures.**

Office Policy Regarding Dental Insurance

We will submit insurance claims as a courtesy on your behalf and utilize your benefits within your policy guidelines. Completion of recommended treatment will be needed in order to maximize your dental insurance benefits. We make every attempt to determine your insurance plan benefits. However, any treatments rendered that are not covered by your insurance plan due to limitations of coverage will be your financial responsibility.

Dental Insurance Co-Payments and Deductibles

Although we submit insurance claims on your behalf, Pondfield Dental expects payment of all co-pays and deductibles at the time of service. Under no circumstance will we waive co-pays or deductibles, as it is legally impermissible.

Financial Arrangements

We are pleased to offer financial arrangements to make your treatment affordable. The financial coordinator can discuss with you financial arrangements once you and the doctor have agreed upon a treatment plan.

Cancellation Policy

We at Pondfield Dental, respect your time and reserve appointments specifically for you. We understand that emergencies arise. However, we expect 24-hour notification for cancelled appointments. Any non-emergency cancellation less than 24 hours in advance will be subject to a \$75.00 cancellation fee billed directly to the patient or guardian.

Patient Signature

Date